**Carson City Public Library**

**Library Board Meeting**

**May 10, 2022**

Meeting called to order by President Paul McKinley at 3:00p.m. at the Carson City Public Library.

Present: Paul McKinley, Tom McCrackin, Kathleen Copp, Roberta Kile, Janet Haradine, Shirley Pyle, Linda Johnson, Beth O’Grady, Janette Kipp

Absent: Cindy Schneider

Motion by Johnson, seconded by Haradine, to approve the agenda. Motion passed.

Motion by Pyle, seconded by Johnson, to approve the minutes of the previous meeting. Motion passed.

Treasurer’s report: MARCH APRIL

Cash: 135,330.31 107,723.06

Cash savings: 0.00 0.00

CD: (0.31) (0.31)

CD-Poindexter: 83,958.74 84,041.57

Poindexter savings: 19.82 19.82

Carson City Ash Fund: 0.00 0.00

Crystal Ash Fund: 16,902.29 16,902.29

Cash receiving: 26.07 26.07

Motion by Johnson, seconded by Pyle, to approve the treasurer’s report. Motion passed.

Motion by Pyle, seconded by Haradine, to approve the bills paid in March and April, 2022. Motion passed.

Motion by Johnson, seconded by Pyle, to approve the Paid Time Off policy which provides PTO to part time employees as follows:

1-5 years seniority =1 week PTO- average regular hours worked.

6-15 years seniority=2 weeks PTO -average regular hours worked.

16-30 years seniority =3 weeks PTO -average regular hours worked.

30+ years seniority =4 weeks PTO- average hours worked. This policy takes effect July 1, 2022. Motion passed.

Library card registration/circulation update: Soon registration for a Carson City Public Library card and a Crystal Community Library card will be offered online. This will be a Lakeland Library Cooperative system wide practice.

Maturing CD- Motion by Copp, seconded by Haradine, for O’Grady to reinvest the CD at the best rate.

Ancestry.com will be made available at the Carson City Public Library.

Motion by Copp, seconded by Johnson, to adjourn. Motion passed. Meeting adjourned at 4:00 p.m.

Submitted by,

Janette Kipp